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| DPP Logo (IRISH FIRST) | | | | | | |
| *APPLICATION FORM* COMPETITION FOR APPOINTMENT AS  LAW LIBRARIAN - 2 YEAR FIXED TERM CONTRACT  *Closing Date 3:30pm on 5th November 2021* | | | | | | |
| Completed application form should be submitted **BY EMAIL** to  [**HR.mailbox@dppireland.ie**](mailto:HR.mailbox@dppireland.ie)  not later than **3:30pm on 5th November 2021**. If you do not receive an acknowledgement within 24 hours you should contact the HR & Training Unit at 087 7196113, 087 2275029, 087 3332209 | | | | | | |
|  | **TITLE** |  | **FIRST NAME** |  | **SURNAME** |  |
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|  | | | | | | |
|  | **ADDRESS** | | | | |  |
|  |  | | | | |  |
|  | **E-MAIL** | | | | |  |
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|  | **TELEPHONE** | | | | |  |
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You must ensure that all sections of this application form are completed in full.

**1. Education, Learning and Training Achievements**

| **1. Academic/Technical/Professional Qualifications:** | | | |
| --- | --- | --- | --- |
| Date obtained and Full Title of Degree(s)/ Qualification(s) held | Subject(s) taken in final examination | Grade obtained (e.g. 1, 2.1, 2.2, Pass, etc.) | University, College or Examining authority |
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**2. Employment Record:**

Outline below, starting with the most recent, full particulars of all employment or self-employment (including any periods of unemployment) between the date of leaving college and the present date. No period between these dates should be unaccounted for. (NOTE: The table below will expand as you type).

| **Dates** | | **Title of post and employer details/self-employment status** | **Main responsibilities and significant features of the post** |
| --- | --- | --- | --- |
| **From** | To |
|  |  |  |  |

3. Competencies

Using the space below, with reference to the applicable competency criteria as set out in Appendix 1 of the Information Booklet, please highlight specific relevant knowledge, experience, skill or achievement or aptitude, which clearly demonstrates your suitability to meet the challenges of the role of the Law Librarian in the Office of the Director of Public Prosecutions, having regard to the role and the requirements of the role as set out in the Information Booklet.

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| 1. **Specialist Knowledge, Expertise and Self-Development (Max. 300 words)** |
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| 1. **Analysis and Decision Making (Max. 300 words)** |
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| 1. **Delivery of Results (Max. 300 words)** |
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| 1. **Interpersonal and Communication Skills (Max. 300 words)** |
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| 4. Please give below any other relevant information in support of your application (Max. 300 words) |
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| **I hereby declare that I fulfil all the requirements set out in the Competition Notice to fill a position as Law Librarian in the Office of the Director of Public Prosecutions and that all information** **given in this form is correct.** |
| Name: Date: |

***Application Form to Be Returned by Email to “***[**HR.mailbox@dppireland.ie**](mailto:HR.mailbox@dppireland.ie)***”* “**